



Summary of Terms & Conditions of Service

Job Title:	Tenancy Sustainment Advisor (Permanent Position)	
Salary:	£33,409 - £36,523 per annum pro-rata EVH Grade 6, PA17 – PA20	
Hours of Work:	21 hours per week over 3 days (also a requirement to work out with office hours).	
Leave Entitlement:	From 25 days annual and 13 public holidays.	
Place of Work:	65 Golspie Street, Govan, G51 3AX (or any other location as necessary)	
Notice Period:	4 weeks	
Salary Payment Date:	27 th of each month	
Pension:	The association offers a SHAPS Defined Contribution Scheme with the employer contributing a maximum of 12%	
Sickness Benefit:	Up to 1 year:	5 weeks full pay 5 weeks half pay
	1 year and under 2 years:	9 weeks full pay 9 weeks half pay
	2 years and under 3 years:	18 weeks full pay 18 weeks half pay
	3 years and under 5 years:	22 weeks full pay 22 weeks half pay
	Over 5 years:	26 weeks full pay 26 weeks half pay
Professional Fees:	One set of relevant professional fees paid annually	